

# **Student Portal**

Forgot Pass

# USER Manual/Step by Step Guide

(for Reappear/Improvement/Mercy)

# Step 1.

Open link <a href="http://student.mdu.ac.in/">http://student.mdu.ac.in/</a>

## Step 2.

If you have not created your account, click here to create new account.

	Mdu Website Instructions	Re/Improvment Revised Schedule	User Manuals	Re/Improvment Schedule Cor	ntact Us
	Student Portal			Welcome Back	
$\mathbf{i}$	<ul> <li>User Mannual</li> </ul>			Please Login To Your Acco	unt
	What is the difference bet	ween a new student and old student ?	nall	For Admissions	<ul> <li>Login As</li> <li>Image: Image and the second se</li></ul>
	create four Account (For Acappe			Admin	
	Create Your Account(Admissions/	Net-JRF Coaching)		Registration No./User	Id
				Password	

#### Step 3.

Enter your details and click on 'Send OTP'

Student Portal	For Re-appear/Improvement/Special Chance/Inter University Migration/PH.d Registration
University Main Website	
Instructions	Sign Up
Schedule of Re- appear/Improvement Forms	Enter Your Registration Number
Home	Name(As per your latest DMC/Result)
Click Here For Applying BA Additional Second Year (April 2020 Exams)	Father's Name(As per your latest DMC/Result)
Notification Special Chance Year 2019	Enter Your Mobile Number
	Send OTP
	We'll send an OTP to your Mobile Number.

Step 4.

	OTP	
	Enter OTP recieved on your Mobile Number.	
Enter otp received on	отр	
	Resend OTP	
Click here to to Submit OTP	Submit	

Step 5.

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ate of Birth Select Gender Password			
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#### Step 6 Continue to Login

udent Portal	Welcome Back
	Welcome Back
<ul> <li>User Mannual</li> </ul>	Please Login To Your Account
	Login As
What is the difference between a new student and old student ?	
What is the difference between a new student and old student ?	For Admissions     Already     Registered
<ul> <li>What is the difference between a new student and old student ?</li> <li>ate Your Account (For Reappear/Imrprovement/Ph.D Registration/Additional)</li> </ul>	For Admissions Already Registered Student
What is the difference between a new student and old student ? ate Your Account (For Reappear/Imrprovement/Ph.D Registration/Adiitional)	For Admissions     For Admissions     Already     Registered     Student
What is the difference between a new student and old student?  ate Your Account (For Reappear/Imrprovement/Ph.D. Registration/Adiitional)  ate Your Account(Admissions/Net-JRF Coaching)	For Admissions Already Registered Student

# Step 7. Update Address Details



# Step 8. Update Biometric Details

LogOut	Biometric Details
	Important Instructions: Images are allowed only in jpg or jpeg format. Size of Photo should be between 20kb to 80kb and Size of Signature should be between 10 kb and 50kb. Upload your Image Choose File No file chosen Upload your Signature Upload your Biometrics

## 9. Enter Social Details

Your Nationality	
Select Religion	v
Select Domocile (Optional)	v
Select Annual Income	v
Select Marital Status	v
Select Area Type	v
Select Your Identity	v
Select Category	v

# Step 10. Enter Education Details



**NOTE :-** Student need to fill all details such as Personal details, Address Detail, Biometric, Social & Education detail, only then student will be able to apply for reappear.(Do not skip any of the above mentioned steps)



Step 11. Choose Exam Centre (Exam Centre is mandatory to complete this form)

	Choose Exam Centre
Please be sure before choosi	ng your exam centre, once you choose your exam centre then you will not able to changed it anymore!
have always over the Poster of State	
	which you want to give your start.
Faridabad	]
Faridabad Gurugram	
Faridabad Gurugram Jhajjar	

## Step 12. Choose course & Paper to apply

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ot be able to proceed to apply for rema	ining papers of that particular semester !	which you want to apply for reappear/improvement, after that you wi
Special Chance	Normal Chance	Additional

Step 13. Proceed to pay fee by clicking on "Click Here"

Course Name	Semester	Exam Type	Exam Type	Session	Fee Status	Proceed To Pay Fee	Print Application Form
B.TECH (MECHANICAL ENGINEERING)	6	Normal	Reappear	Jan-2020	UnPaid	Click Here	

If Fee paid online (Digital Mode), is showing "UN-PAID" in the Panel/Portal then following steps are required to be initiated to avoid any complications: 1). In case the money from your Bank Account is deducted but not reflected, try paying again. If still showing unpaid follow the below instructions. 2). Please send e-mail to feeissue@mdurohtak.ac.in OR Chetan.Chaudhary@axisbank.com with **registration no./Student-id and date of payment of the student** 

3). Finding no solution on above a. Point then you are free to Contact Fee Section of Account Branch (Admin Block First Floor Near R&S branch) along with statement of bank/ Message from bank and registration no./Student-id and date of payment of the student

4). These guidelines are applicable at least 03 working days before the examination otherwise Fee section/University will not be responsible for Admit card of

	Pay	ment Deta	IIIS	
Course Name		Semester	Exam Type Name	Fee Status
B.TECH (MECHANICAL ENGIN	EERING)	6	Reappear	UnPaid
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	Late Fees:	₹0		
	Total Fees:	₹100000	<b>7</b>	
If any candidate filled wrong form & depos	Confirm And I	Proceed To Ma e responsible for students.	that and the examination	on fee will not be refunded to

			~
Uniquie ID :		studentid :	
validity date :		Amount :	Second P
		URN : CONTRACT (SAVE FOR FUTURE REFERENCE)	
Terms and Condit	ons :		
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an NTT DATA Company		ATOM an NTT DATA Company
PAYMENT MODE	Net Banking Details   Image: State Bank when the state of the state	Amount Payable <b>T</b>
	Billing Details ☐ Mobile Number Cancel Pay Now	
	By clicking Pay Now you are agreeing to Terms & Conditions	

Step 14. To Print Application form

		No papers	available for	Payment			
Course Name	Comostor	Evan	Evan	Foreign	Fee	Pressed To Pau	Drint Application
Course Name	Semester	Туре	Туре	Session	Status	Fee Fee	Form
R TECH (COMPLITER SCIENCE &	2	Normal	Reappear	Jan-	Paid		Click Here

If Fee paid online (Digital Mode), is showing "UN-PAID" in the Panel/Portal then following steps are required to be initiated to avoid any complications: 1). In case the money from your Bank Account is deducted but not reflected, try paying again. If still showing unpaid follow the below instructions. 2). Please send e-mail to feeissue@mdurohtak.ac.in OR Chetan.Chaudhary@axisbank.com with **registration no./Student-id and date of payment of the student** 

3). Finding no solution on above a. Point then you are free to Contact Fee Section of Account Branch (Admin Block First Floor Near R&S branch) along with

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Step 15. To view paper applied and Logout

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